

No. NPIU/TEQIP-III/IT/2019/MIS

Feb. 22, 2019

**INVITATION FOR QUOTATIONS**  
**FOR WORKSTATION**

Dear Sir,

**Sub : INVITATION FOR QUOTATIONS FOR SUPPLY OF WORKSTATION**

1. You are invited to submit your most competitive quotation for supply of Workstation at National Project Implementation Unit (NPIU), Copia Corporate Suites, Unit 301-302, 3<sup>rd</sup> Floor, Plot -9, Jasola Vihar, New Delhi -110025, India.

2. Details of item requirement

Sr. No	Item Name	Technical Specification	Quantity (Nos.)	Delivery Period(In days)	Place of Delivery	Installation & configuration Requirement (if any)
1	Workstation	Details given in Annexure-I	01	10 Days	National Project Implementation Unit (NPIU), Copia Corporate Suites, Unit 301-302, 3 <sup>rd</sup> Floor, Plot -9, Jasola Vihar, New Delhi -110025, India	Yes

3. Eligibility Criteria of Vendor

S.No.	Qualification	Documentary Evidence to be attached
1	The Vendor should be an Indian registered and engaged in the Supply of IT Equipment during last 2 years in India as on 31 <sup>st</sup> January 2019.	Copy of certificate
2	The Vendor should have successful installed and configured/supply the software/Hardware with any Govt. Dept./PSU/ Private for last two years as on 31 <sup>st</sup> January 2019	Copy of work/service orders / Completion certificate.
3	The vendor should be authorized dealer of HP/DELL/ACER/IBM/HCL/Quoted Goods	Copy of certificate
4	GST No.	Copy of valid certificate

Contd.....2

**Terms & Conditions stated below**

**4. Quotation Price**

- a) The rates quoted by the Vendor shall be fixed and shall not be subject to adjustment on any account.
- b) The Purchase order shall be for the full quantity. Corrections, if any, shall be made by crossing out, initialing, dating and re writing to NPIU before last date quotation opening.
- c) All duties, taxes and other levies as applicable shall be payable by the vendor under the Purchase order which shall be included in the total price.
- d) The Prices should be quoted in Indian Rupees only.

5. Each Vendor shall submit only one quotation.

**6. Validity of Quotation**

Quotation shall remain valid for a period not less than 60 days from the date of issue of quotation.

**7. Evaluation of Quotations**

The Quotation Evaluation Committee, NPIU will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) are properly signed ; and
- (b) conform to the terms and conditions, and specifications.
- (c) all requisite documents mentioned in terms & conditions

**8. Award of Purchase order**

The NPIU will award the Purchase order to the vendor whose quotation has been determined to be substantially responsive and offered the lowest evaluated quotation price.


9. Notwithstanding the above, the NPIU reserves the right to accept or reject any quotations and to cancel the quotation process and reject all quotations at any time prior to the award of Purchase order.

10. The vendor whose quotation is accepted shall be notified of the award of Purchase order by the NPIU prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.



11. The 100% payment will be made only after complete delivery, successful installation, configuration & satisfactory acceptance by the Vendee.
12. It is requested to provide your offer in sealed envelope in enclosed cost breakup (Annexure-II) latest by **1500 hours on 07<sup>th</sup> March 2019** & the quotation will be opened on the same day at NPIU Office at **16:00 hours**.
13. Disputes if any, arising shall be negotiated / discussed at once in order to resolve the same, failing which regular Courts at Delhi only will have jurisdiction to adjudicate upon the matter.

With regards,

  
**[Prof (Dr) P M Khodke]**  
Central Project Advisor  
National Project Implementation Unit  
Copia Corporate Suites,  
Unit 301-302, 3rd Floor, Plot -9,  
Jasola Vihar, New Delhi -110025

